



BARJORA COLLEGE

(Affiliated to Bankura University)

NAAC Accredited Grade- 'B'

P.O.- Barjora, Dist.- Bankura, Pin- 722202

Email: barjoracollege@gmail.com Website: <https://barjoracollege.org/> Contact: 7047305232

Ref. No- BC/OFFICE/2026-27/063/Formfillup

Date- 29.10.2026

জরুরি বিজ্ঞপ্তি

বিষয়: ২০২৬-২০২৭ শিক্ষাবর্ষের UG Odd Semester পরীক্ষার (NEP ও CBCS, প্রযোজ্য ক্ষেত্রে) Semester III, V ও VII-এর পরীক্ষার ফর্ম পূরণ সংক্রান্ত বিজ্ঞপ্তি।

এতদ্বারা বড়জোড়া কলেজের UG Semester III, V ও VII-এর (NEP ও CBCS পাঠ্যক্রমের অন্তর্গত) সকল Regular ও SNC ছাত্রছাত্রীদের জানানো যাচ্ছে যে, বাঁকুড়া বিশ্ববিদ্যালয়ের ২০২৬-২০২৭ শিক্ষাবর্ষের UG Odd Semester পরীক্ষার Semester III, V ও VII-এর পরীক্ষার ফর্ম পূরণের জন্য অনলাইন পোর্টাল ৩০.১০.২০২৬ তারিখে চালু হবে এবং ০৬.১১.২০২৬ তারিখ পর্যন্ত খোলা থাকবে।

উক্ত পরীক্ষায় অংশগ্রহণে ইচ্ছুক সকল যোগ্য ছাত্রছাত্রীকে নির্ধারিত সময়ের মধ্যে অনলাইনে পরীক্ষার ফর্ম পূরণ করতে হবে। ফর্ম পূরণের সময় নিজেদের বিষয় (Subjects) এবং অন্যান্য বিবরণ ভালোভাবে যাচাই করে নেওয়ার জন্য বিশেষভাবে নির্দেশ দেওয়া হচ্ছে।

গুরুত্বপূর্ণ নির্দেশাবলি:

১. যেসব ছাত্রছাত্রীর শুধুমাত্র SNC পেপার রয়েছে, তারা বিশ্ববিদ্যালয়ের Examination Portal-এ নিম্নলিখিত লগইন তথ্য ব্যবহার করে পরীক্ষার ফর্ম পূরণ করতে পারবে।

- User ID: UID
- Password: Aadhaar Number

২. বিশ্ববিদ্যালয়ের Examination Portal-এ লগইন করে পরীক্ষার ফর্ম পূরণের সম্পূর্ণ প্রক্রিয়া জানতে সংযুক্ত User Manual অনুসরণ করতে হবে।

পরীক্ষার ফি সংক্রান্ত বিবরণ:

ফি-এর বিবরণ	নির্ধারিত অর্থ
UG Semester III, V ও VII (NEP, Honours ও Programme)	২৭৫/- টাকা
Offline Answer Script Evaluation Fee (উত্তরপত্র মূল্যায়ন ফি)	২০০/- টাকা
Practical Examination Fee	প্রতি পেপার অনুযায়ী, ফর্ম পূরণের সময় প্রদর্শিত হবে
SNC ছাত্রছাত্রীদের পরীক্ষার ফি	প্রতি পেপার/কোর্সে ১০০/- টাকা

প্রযুক্তিগত সমস্যার ক্ষেত্রে যোগাযোগ:

পরীক্ষার ফর্ম পূরণের সময় কোনও ধরনের প্রযুক্তিগত সমস্যা বা অসুবিধার সম্মুখীন হলে ছাত্রছাত্রীরা নিম্নলিখিত ই-মেল ঠিকানায় যোগাযোগ করতে পারবে।

ই-মেল: payment1@bankurauniv.ac.in

কলেজ কর্তৃপক্ষের অনুমোদনের শেষ তারিখ:

সকল ছাত্রছাত্রীকে নির্ধারিত সময়সীমার মধ্যে পরীক্ষার ফর্ম পূরণের প্রক্রিয়া সম্পন্ন করার জন্য নির্দেশ দেওয়া হচ্ছে। নির্ধারিত সময়সীমার পরে ফর্ম পূরণের কোনও আবেদন গ্রহণ করা হবে না।

আদেশানুসারে

Copy to:

1. IQAC Coordinator
2. Secretary, Teachers' Council
3. All Teaching Staff
4. All Non-Teaching Staff
5. Student Group
6. College Website
7. Office File



Arun Kumar Roy

Dr. Arun Kumar Roy
Principal
Barjora College



BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, P.O.: Purandarpur, Dist.: Bankura,

Pin- 722155, West Bengal

Office of the Controller of Examinations

Ref. No.: BKU/CE/UG/640/2026

Date: 29.10.2026

URGENT NOTIFICATION

Subject: Examination Form fill-up for UG Semester III, V & VII (NEP & CBCS as applicable) students (both Regular & SNC) in relation to UG Odd Semester Examination of the A.Y. 2026– 27

As directed, it is hereby notified for information of all UG Semester III, V & VII (NEP & CBCS as applicable) students (both Regular & SNC) in relation to UG Odd Semester Examinations of the A.Y. 2026– 27 of Bankura University that the portal for form fill-up for the Semester III, V & VII Examinations will be activated on **30.10.2026**. It will remain live till **06.11.2026**. The students willing to appear in the said examination must fill-up the examination form online after verifying the subjects carefully.

The students having only SNC(s) can login (**User Id: UID, Password: Aadhaar No.**) to the University exam portal to fill up the examination form.

In order to fill up the examination form students may follow the attached manual by logging into the examination portal.

Fees Payable:

Examination Fees: Rs 275/- for UG Semester III, V & VII (NEP, Honours & Programme) (Except LL.B)

Offline Answer Script Evaluation Fees: Rs 200/- for UG Semester III, V & VII (NEP, Honours & Programme)

Practical Examination Fees will be taken per paper basis and will be displayed while filling up the form.

Examination Fees: Rs 100/- per paper / course for all SNC students

Any type of issue/problem faced while completing the activity may be intimated to payment1@bankurauniv.ac.in.

The approval regarding Examination Form fill-up for UG Semester III, V & VII with attendance at the Principal login will remain live till 07.11.2026.

Sd/-

Dr. Shibaji Panda
Controller of Examinations

Copy to:

- The Registrar, Bankura University
- The Finance Officer, Bankura University
- The Dean, Bankura University
- The Inspector of Colleges, Bankura University
- All Principals/TiCs/OiCs of affiliated colleges of Bankura University
- The Secretary, Faculty Council for Under-Graduate Studies
- The Coordinator, Santali vernacular
- System Administrator, Bankura University to upload the notice in the University website
- The Secretary to the Hon'ble Vice Chancellor, Bankura University
- Guard file

STUDENT USER MANUAL

Examination Form Fill-Up

A step-by-step guide to confirming your papers and paying the examination fee online.

The screenshot displays the Bankura University student portal login interface. The page is divided into two main sections: a header and a main content area. The header includes the text "LEARN · GROW · EXCEL" on the right. The main content area features the "BANKURA UNIVERSITY" logo at the top center. Below the logo, there are four service tiles: "Academic Excellence" (Enabling brighter futures), "Student Centric" (All your academic needs in one place), "Seamless Access" (Anytime Anywhere), and "Empowering Growth" (For a smarter tomorrow). A central image of the university's main gate is positioned below these tiles. On the right side of the page, there is a "Welcome" section with a "Sign in to access your university portal" prompt. Below this, there is a login form with fields for "USERNAME / USER ID" (with a placeholder "Enter your username"), "PASSWORD" (with a placeholder "Enter your password" and a toggle for visibility), and "SECURITY VERIFICATION" (with a CAPTCHA image showing "7V56CA" and a placeholder "Enter captcha code"). A blue "Sign In to Portal" button is located below the form, with a "Forgot Password?" link underneath. At the bottom of the page, there is a footer with the text "© Bankura Block - II, P.O. - Purandarpur, Dist. - Bankura, West Bengal, India PIN - 722 155" and the website URL "https://www.bankurauni.ac.in". The page is powered by "Eduscation".

LEARN · GROW · EXCEL

BANKURA UNIVERSITY

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Enabling brighter futures.

Student Centric
All your academic needs in one place

Seamless Access
Anytime Anywhere

Empowering Growth
For a smarter tomorrow

Welcome
Sign in to access your university portal

USERNAME / USER ID
Enter your username

PASSWORD
Enter your password

SECURITY VERIFICATION
7V56CA Enter captcha code

Sign In to Portal

[Forgot Password?](#)

Powered by
Eduscation

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The process at a glance



STEP 1 Log in

Sign in to the student portal with your username, password and security code.



STEP 2 Open Form Fill Up

Click the Form Fill Up card under Ongoing Activities on your dashboard.



STEP 3 Check IA marks

Form fill-up opens only after the IA marks of all your papers are approved.



STEP 4 Confirm and pay

Review your enrolled papers and fee, then click Confirm & Pay.



STEP 5 Pay online

Check the payment details and proceed to the payment gateway.



STEP 6 Get your slip

After a successful payment, download your acknowledgement slip.

STEP 1

Log in to the Student Portal

Open the university portal and sign in with your student account.

- 1 Username:** Enter your username (UID).
- 2 Password:** Enter your password (12-digit Aadhar card no without any space / the password you have set).
- 3 Security code:** Type the characters shown in the image. Use the refresh button if the code is hard to read.
- 4 Sign in:** Click Sign In to Portal.

LEARN · GROW · EXCEL

BANKURA UNIVERSITY

Academic Excellence
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All your academic needs in one place

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Welcome
Sign in to access your university portal

USERNAME / USER ID
Enter your username

PASSWORD
Enter your password

SECURITY VERIFICATION
7 V 9 C A Enter captcha code

Sign In to Portal

[Forgot Password?](#)

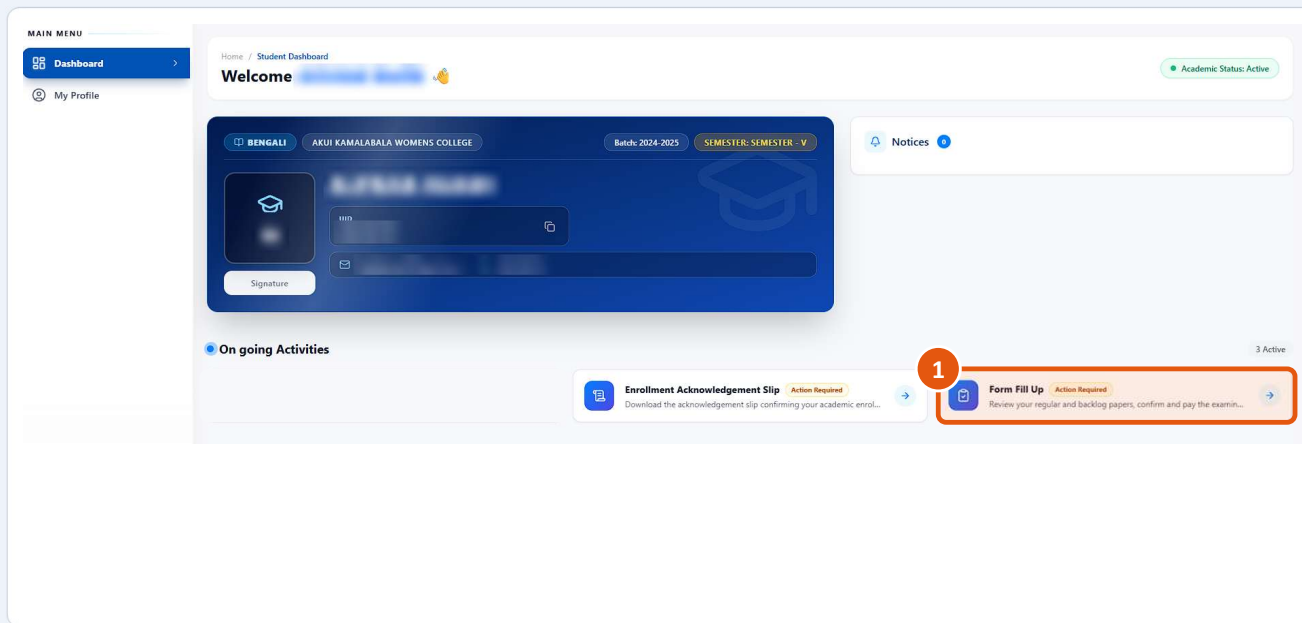
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STEP 2

Open the Form Fill Up page

After you log in, your dashboard opens. Under Ongoing Activities, click the Form Fill Up card to start your examination form fill-up.



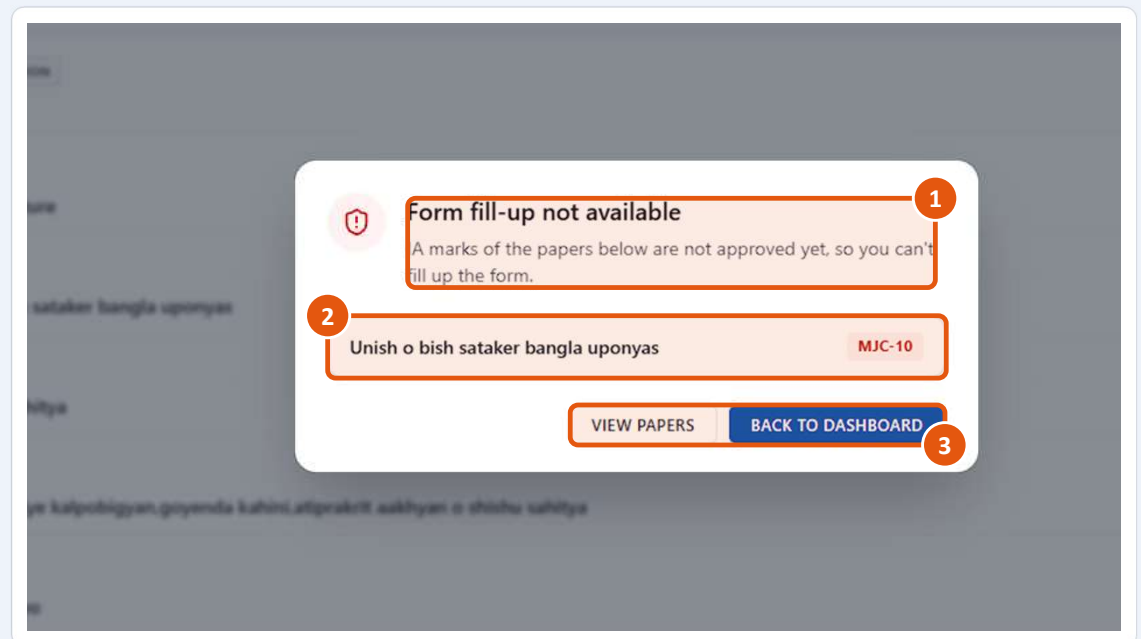
1 Form Fill Up: Click this card. The Action Required tag shows that your form is pending.

STEP 3

Check that your IA marks are approved

Form fill-up opens only after the Internal Assessment (IA) marks of all your papers are approved. If any paper is still pending, this message appears and you cannot continue.

- 1 Message:** The IA marks of the paper listed below are not approved yet.
- 2 Pending paper:** This is the paper whose IA marks need approval (here, MJC-10).
- 3 Next step:** Click Back to Dashboard, or View Papers to see your papers. Try again after the marks are approved.



STEP 4

Review your papers and confirm

When all IA marks are approved, the Form Fill-Up page lists your enrolled papers and fee. Review them, then click Confirm & Pay. If you have backlog papers, an additional Backlog card appears on this page.

The screenshot shows the 'Form Fill Up' page in a student portal. The page has a left sidebar with 'MAIN MENU' containing 'Dashboard' and 'My Profile'. The main content area has a breadcrumb 'Dashboard > Form Fill Up' and a title 'Form Fill Up' with a subtitle 'Review the papers you enrolled for and confirm. Nothing needs to be selected here.' Below this is a table of enrolled papers. A red box labeled '1' highlights the table. To the right of the table is a 'Payment Summary' box labeled '2' which shows a total amount of ₹475. At the bottom right of the payment summary is a blue button labeled 'CONFIRM & PAY' with a red box labeled '3' around it.

	Regular	CURRENT SESSION	CREDITS	AMOUNT
	ENGLISH - SEMESTER - V		42.00	₹475
MN-5	Unish o bish sataker sahitya	1 paper - 4.00 CR	4.00 CR	Selected
MJC-11	Literature of the Indian Diaspora	1 paper - 4.00 CR	4.00 CR	Selected
MJC-10	Indian Writing in English	1 paper - 4.00 CR	4.00 CR	Selected
MJC-9	British Literature: The Early 20th Century	1 paper - 4.00 CR	4.00 CR	Selected
MJC-12	British Literature: Post World War II	1 paper - 4.00 CR	4.00 CR	Selected
INT	INTERNSHIP	1 paper - 2.00 CR	2.00 CR	Selected

Payment Summary

REGULAR	₹475
Processing Fee	₹200
Fee	₹275
Total Amount	₹475

CONFIRM & PAY

1 Enrolled papers: Check the papers listed for the current session.

2 Payment Summary: See the fee and the total amount.

3 Confirm & Pay: Click this button to continue to payment.

STEP 5

Make the payment

After you click Confirm & Pay, the Payment Details page opens. Check the details, then continue to the payment gateway.

- 1 Invoice and status:** Your invoice number and payment status. The status shows Unpaid until the payment is completed.
- 2 Fee breakdown:** Check the fee, the processing fee and the total amount payable.
- 3 Important instructions:** Keep enough balance in your account, do not refresh or close the browser window, and keep your receipt.
- 4 Pay:** Click Proceed to Payment Gateway.

The screenshot shows a 'Payment Details' page with the following sections:

- 1 Invoice and status:** A table with columns INVOICE NO, STATUS, and OVERDUE. The STATUS is UNPAID and OVERDUE is No.
- 2 Fee breakdown:** A table showing Fee breakdown details.
- 3 Important instructions:** A list of instructions for the payment process.
- 4 Pay:** A button labeled PROCEED TO PAYMENT GATEWAY.

INVOICE NO	STATUS	OVERDUE
	UNPAID	No

FEE BREAKDOWN	
Fee	₹275.00
Processing Fee	₹200.00
Net Amount	₹475.00
Balance Due	₹475.00

Total Amount Payable
₹475

Important Instructions

- Please ensure you have sufficient balance in your account before proceeding
- Do not refresh or close the browser window during the payment process
- The payment process may take 1-5 seconds to complete
- Keep your transaction receipt for future reference

PROCEED TO PAYMENT GATEWAY

STEP 6

Download your acknowledgement slip

After a successful payment, your Form Fill-Up Acknowledgement Slip is generated. Download it and submit in your institute for approval.

Your examination form fill-up is complete

